

EMERGENCY PROCEDURES

All staff is certified in first aid, CPR and AED. In case of minor emergencies, such as small cuts, bruises or bumps, the following will be followed:

1. Parent or guardian will be notified.
2. A staff member will take appropriate steps for the injury.

In case of severe medical emergency, the following procedure will be followed:

1. Staff will call 911.
2. Parent or guardian will be notified.
3. Staff member will take appropriate steps for the injury.

No medication of any kind will be administered by 'Mazing Kids staff.

HEALTH

Your child's health and safety is of major importance to the 'Mazing Kids staff. Please advise the staff at the time of check in about any special problems (i.e. asthma, allergies, etc.) we need to be aware of as care-takers of your child. No food, gum or drinks allowed in 'Mazing Kids.

In consideration of the other children and staff, we ask that you not bring in your child to 'Mazing Kids with the following symptoms:

1. **Fever of 100 degrees or higher. Children must be free of fever for 24 hours before joining us at 'Mazing Kids.**
2. **Vomiting one or more times in the last 24 hours.**
3. **Diarrhea.**
4. **Draining rash.**
5. **Eye discharge or pink eye.**
6. **Symptoms of measles, chicken pox, strep throat or other contagious diseases.**
7. **Green nasal discharge**
8. **Lice or gnats.**

We reserve the right to deny child admittance to 'Mazing Kids if they show signs of illness.

For more information please contact:



Grayslake YMCA

An affiliate of The YMCA of Metropolitan Chicago
1850 E. Belvidere Rd.
Grayslake, IL 60030
847.584.8300



PARENTS HANDBOOK



MISSION

The YMCA of Metropolitan Chicago anchors communities throughout Chicagoland. We are dedicated to providing services that enrich the lives of our members. The 'Mazing Kids center is a convenience for families, providing children, ages six weeks – 11 years, an opportunity to play and learn in a safe, nurturing environment while their parents enjoy our YMCA.

ACTIVITIES

Children can choose from a wide variety of 'Mazing Kids activities from zooming down the slide in our jungle gym, making music or masterpieces, playing video games, reading a story or playing in the land of make believe.

We have something for everyone. Because different ages need different challenges, we've designed 'Mazing Kids to let children progress at their own level. Our goal is to make sure your children have fun, while they learn and gain self-confidence.

STAFF

Children who join us at the 'Mazing Kids center are cared for by well-trained, experienced YMCA staff. These men and women are selected on the basis of their maturity, leadership capabilities, patience and understanding and all are certified in First Aid, CPR, and AED. Staff and operations are under the direct supervision of the YMCA professional director.

Maximum time allowed for infants is 2 hours and 3 hours for toddlers and up. Staff are **NOT allowed to change diapers**; parent or guardian will be notified in the event a child needs changing. If you are bringing in a friend of your child's, a waiver must be filled out first. If you bring in another Grayslake Family Membership child, a note must be written to give permission for that member to bring in that child.

CHECK-IN PROCEDURES

Upon arrival at the mazing Kids Center, parents or guardians must print their child(s) name on the sign in sheet, time they arrived, their membership number under their membership type, the parents must print their name clearly and where they can be located. If the member has a family membership, they must leave their child's membership card with the Mazing Kids staff. All children must wear socks.

CHECK-OUT PROCEDURES

The parent or guardian who signed in their child must be the same person who leaves with that child. The parent must sign out each child and write the time that they leave. The family memberships will receive their child(s) membership card back.

RATES

Parents "WORKOUT"

Members: \$4 per hour
\$2 additional child

Non-Members: \$6 per child

DISCIPLINE

Children will be asked to behave in an acceptable manner while playing at the 'Mazing Kids center. Staff will encourage children to use their words instead of actions to resolve conflicts and are trained to provide positive reinforcement. However, "time-outs" will be used if a child is not cooperating with others or the staff.

First offense = Time out (no more than one minute for each year of age)

Second offense = Verbal notification to parent or guardian

Third offense = Written notification to parent or guardian

Fourth offense = Meeting with parent or guardian with possible suspension

HOURS OF OPERATION

Monday-Friday

Mornings 8:30am-1:00pm

Monday-Thursday

Afternoons 3:30pm-8:00pm

Friday

Afternoons 3:30pm-7:00pm

Saturday

Mornings 8:00am-1:00pm

Sunday

Mornings 9:00am-1:00pm

'Mazing Kids is ADA accessible. Please, eating and drinking is not permitted in 'Mazing Kids.